

Central Vigilance Commission

Minutes of the Annual Zonal Review Meeting with the CVOs held on 11th June, 2010 in Kolkata

The list of participants is at Annexure – A.

1. Introductory Remarks

CVC in the Chair

CVC highlighted the following issues:

- (i) CVOs, particularly of Insurance sector did not fill up the prescribed format provided by the Commission for the Annual Zonal Meeting.
- (ii) Data furnished by the Insurance Sector, indicated that only 50% of investigation reports were completed in time which was not a very healthy percentage.
- (iii) Existing internal guidelines and procedures in an organization should be examined with reference to vigilance management to update manuals.
- (iv) Recommending lenient action, subsequent to the initial recommendation of major penalty proceedings should be discouraged.
- (iv) One of the areas of concern was that in large number of cases only junior officers were being recommended for disciplinary action whereas role of senior officers coming under Commission's jurisdiction was not being examined in detail.
- (v) Another area of concern was non implementation of Commission's instructions on leveraging of technology especially Phase II, where most of the organizations were lagging behind.

CTE Presentation

CTEs made a presentation highlighting irregularities in tendering process. CVC emphasized that organizations should not repeat such irregularities in future, and take lessons from these observations. Copy of the presentation is placed at Annexure – B.

2 Agenda wise items/ Action points.

A Leveraging Technology & Tendering Procedure:

CVC emphasized on the need to implement second phase of Leveraging Technology within a specified time frame for completely complying to Commission's guidelines. CVO would report status of the same in detail in their monthly reports.

CVC directed all CVOs to ensure that status of bills was available on web-site in chronological order, so that no bills were paid and processed out of turn.

(Action: All CVOs)

B Pending Prosecution Cases

The CVC expressed satisfaction over disposal of cases.

C CTE Type inspections

Most of the CVOs had undertaken CTE type inspections. CVC directed the CVOs to send a few inspection reports to the CTE Unit for information and necessary action.

(Action: All CVOs / CTE unit)

D Agreed List

Most of the organizations had either finalized the agreed list or its preparation was in the final stage.

(Action: All CVOs)

E Preventive vigilance

CVC emphasized on Commission's directions on Leveraging of Technology for anti-corruption activities and asked CVOs to identify areas in their organisations that could be brought under automation and covered under the programme. CVOs to report status of implementation of automation in areas identified in their monthly reports.

(Action: All CVOs)

F Man-power Management and capacity building of Vigilance staff

Imparting specialized training to vigilance staff and utilization of man-power for preventive vigilance work were areas of concern, where sufficient attention needed to be given by the CVOs.

{Action: All CVOs}

G Complaint Handling

CVC emphasized on need for a centralized complaint handling system in all Insurance Companies. He directed that all complaints should be first sent to the CVO for determination of vigilance angle.

{Action: All CVOs}

3 Other issues specific to organizations

Life Insurance Corporation (LIC)

It was observed that LIC was making payments through cheques despite Commission's instructions on making e-payments. CVC directed LIC to ensure that maximum number of payments were e-payments.

CVO, LIC indicated having carried out CTE type inspections in the organization. CVC directed the CVO to send a few inspection reports to the CTE Unit for information and necessary action.

It was observed that, the status of bills was not available on the LIC website. CVC directed the matter to be taken up with the management and status reported to the Commission in the monthly reports.

{Action: CVO, LIC}

National Insurance Co. Ltd. (NICL)

CVC observed that very few e-payments were being made in the NICL. The CVO assured the Commission that the organization would making all payments as e-payments by September, 2010.

