

**No. 015/MSC/020**  
**Central Vigilance Commission**

**New Delhi, 19<sup>th</sup> May, 2016**

**Subject: Central Vigilance Commission (CVC) Internship Scheme, 2016.**

Central Vigilance Commission has decided to initiate an Internship Scheme from May 2016. This Scheme seeks to engage Indian Nationals, who are Graduate (awaiting final year results) /Post Graduate or Research Students enrolled in reputed University/Institution within India or abroad and preferably studying Law, IT, MBA, Social Sciences and associated subjects as "Interns". The "interns" shall be attached within the Commission and would be expected to supplement the process of analysis within the Commission through desirable empirical collection and collation of in-house and other information. For the "Interns" the exposure to the functioning of the Commission may be an add-on in furthering their own career goals in the other Sectors or International Organizations.

2. Through this circular, applications are invited for up to three slots of "interns" within the Commission for the Financial Year 2016-17.

3. The Terms and Conditions along with the eligibility criteria for the applicants to the Scheme is as under:

### **3. The Scheme**

**3.1 Name of the Scheme:** The CVC Internship Scheme, 2016

**3.2 The Scheme:** To allow short term attachment of "eligible persons" with the different Branches of the Commission as 'Interns' on the basis of an application and selection by a "Screening Committee" constituted for the purpose by Secretary, CVC.

**3.3 Objectives of the Scheme:** The Scheme has the following stated objectives:

- a. To allow young academic talent to be associated with the Commission's work for mutual benefit.
- b. The "Interns" may benefit by getting an exposure to the Commission's functioning and the vigilance issues involved and contribute to the Policy formulation of the Commission by generating policy inputs such as empirical analysis, briefing reports, policy papers etc.
- c. Commission may benefit from the additional resources in the form of young talents and their outputs which will add to its policy formulation base.

**3.4 Eligible Persons:** Following persons are eligible to apply for the scheme:

- a. The applicant should be a citizen of India.
- b. The applicant should be Graduate (awaiting final year results) /Post Graduate or Research Students enrolled in reputed University/Institution within India or abroad and preferably studying Law, IT, MBA, Social Sciences and associated subjects.

**3.5 Duration of Internship:** The period of Internship shall be for a minimum period of one month extendable to two months.

**3.6 No. of Interns:** A maximum of three Interns to be hired by the Commission on a token remuneration basis in FY 2016-17.

**3.7 Remuneration for the Interns:** Interns may be given a stipend of Rs. 10,000 p.m necessary to meet the conveyance and other daily needs of the Interns. It is neither a job nor a promise for job in the future.

**3.8 Application and Selection:** Applications as per Performa are invited from eligible candidates **by 1600 hrs. on 27.05.2016 (Tuesday)** in soft/hard copy. The Screening Committee will select three candidates and three reserves based on marks and the Statement of Purpose which is to be submitted as part of the application. Decision of the selection

committee will be final and binding and no queries shall be entertained after completion of the selection process.

**3.9 Logistics and Support:** Interns will be required to have their own laptops. Commission shall provide them working space, internet facility and other necessities as deemed fit by the Branch heads.

**3.10 Declaration of Secrecy:** The interns will be required to furnish a Declaration of Secrecy prior to the commencement of the internship.

**3.11 Submission of paper:** The interns will be required to submit an end of assignment report and make a presentation on the allotted subject at the end of the internship period. The interns will also provide feedback on their experience of the programme to the Secretary CVC.

**3.12 Certificate of Internship:** Certificate will be awarded to the interns upon satisfactory completion of the internship and on submission of their end of assignment report which will be evaluated by the Branch Officer with whom the intern is attached.

**3.13 Responsibility of the Wing Heads:** The Interns shall be attached to Branch heads who shall ensure timely initiation of the work plan and final submission of the Project Report. Important issues arising out of such issues and policy suggestions based on it may be presented to the Secretary, CVC on a quarterly basis.

**3.14. Annual Report:** The Administration wing may compile an Annual Report on the Projects completed during the year and policy suggestions emanating from it.

**3.15 Scheme Review:** The Scheme in its present form is proposed for two years. A Review of the Scheme may be undertaken after one year and necessary changes may be made.

4. For the Financial Year 2016-17 applications in the enclosed Performa may be sent by the interested candidates by **1600 hrs. on 27.05.2016 (Tuesday)** by post or by hand to Smt.

Shivani Singh, Director, CVC, Room No. 406, Satarkta Bhawan, GPO Complex, Block A, INA, New Delhi – 110023 or through email at [Shivani.singh@nic.in](mailto:Shivani.singh@nic.in)

**Copy to:**

- (i) PPS to CVC
- (ii) PS to Secretary
- (iii) PS to CTE (RC)
- (iv) PS to AS (SH)/AS(SPN)/AS(SS)
- (v) All officers of the Commission
- (vi) All Sections of the Commission
- (vii) **NIC for uploading it on the Commission's website, also on the intra-net of the Commission.**

**PROFORMA OF APPLICATION FOR COMMISSION'S INTERNSHIP**  
**SCHEME, 2016**

**Name** :

**Address for correspondence** :  
(With contact no.)

**E-mail address** :

**Date of Birth** :

**Nationality** :

**Educational Qualification** (Starting from 10th onward)

<b>Sl. No.</b>	<b>Name of Board/ University/Institute</b>	<b>Examination Passed</b>	<b>Year of Passing</b>	<b>Division Obtained with Percentage</b>	<b>Subjects</b>

**Course presently pursuing, the** :

**University/Institute and its duration**

(Letter and NOC from the present institution

Indicating his/her status to be enclosed)

**Statement of purpose** :

(Not exceeding 200 words)

**Undertaking:**

I \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_  
Age \_\_\_\_\_ resident of \_\_\_\_\_ hereby declare  
that the information given above and in the enclosed documents is true to the best of my  
knowledge and belief and nothing has been concealed therein. I am well aware of the fact  
that if the information given by me is proved false/not true, I will have to face the  
punishment as per the law. Also, all the benefits availed by me shall be summarily  
withdrawn.

**Date:**  
**(Signature)**

**N.B:      Application should be filled by typing in the above Performa only; no other  
format will be accepted. Application filled by hand will not be accepted.**