

**Minutes of the Annual Zonal / Sectoral review meeting with Chief Executives and CVOs of Port & Shipping sector held on 28.04.2011 at Goa.**

Shri R. Sri Kumar & Shri J.M. Garg, Vigilance Commissioners chaired the meeting.

List of participants is at Annex.

**A. Introductory remarks**

1. Shri Anil Sinha, Additional Secretary (AS(A)), welcomed the participants. While mentioning the significance of such meetings he indicated that review is not only to see work done by the organization during last year but also to underline the new initiatives proposed to be taken in the near future. He further emphasized on transparency in system and procedures which should be built in the system itself.
2. Shri J.M. Garg, Vigilance Commissioner, (VC(G)), while highlighting the importance of vigilance administration emphasized that it should not be seen in a negative sense. He further stressed on proactive and predictive vigilance and adoption of best practices being followed in different Ports/PSUs, including updating of systems & procedures and manuals at regular intervals. He also advised the participants to keep close watch on scrutiny of annual property returns, preparation of Agreed List and Lists of Officers of Doubtful Integrity.
3. Shri R. Sri Kumar, Vigilance Commissioner, (VC(S)), said that idea behind such meetings is for CVOs, Chief Executives and the Commission to understand and underline priorities so that common objectives should be pursued together. On the importance of Vigilance in the organization he stated that it is the most important management function which ultimately benefits the Organization and all its stakeholders. A presentation on utility and importance of preparation of Metrics for measuring performance and Project VIGEYE was also made by him. Regarding utility of Metrics, he advised the organizations to utilize the same as a tool to measure achievement after laying down targets and keep monitoring the progress using the said tool.
4. Shri Anil Singhal, CTE, (CTE(AS)), made a presentation on submission of QPRs etc. online by CVOs. He cited specific examples of certain companies adopting restrictive eligibility criteria resulting in uncompetitive rates. He also mentioned about problem of preparation of improper estimates.

**B. Organization Specific**

**1. M/o Shipping:**

Shri Rakesh Srivastava, JS & CVO, M/o Shipping informed the Commission about the functioning of all 15 Autonomous Bodies and 6 PSUs Shipping & Port sectors PSUs. While highlighting preventive vigilance issues, he submitted that procurement done through open tender, Limited tenders, Local purchase etc., as per GFR 2005 and tender enquiries are placed on the website of the Ministry. He further informed that regular transfer/postings of officials strictly implemented in those sections which are sensitive.

**2. Kandla Port Trust (KPT):**

Shri P.D. Vaghela, Chairman, KPT informed the Commission initiatives undertaken in the recent past specially on e-tendering measures. He also mentioned about implementation of integrity pact in the Organisation. On this Commission asked Shri Vaghela to submit a status report on integrity pact to the Commission.

**3. Jawahar Lal Nehru Port Trust (JNPT):**

Shri L. Radhakrishnan, Chairman, has informed that the Company has been awarded ISO:27001:2005 certification for implementation Information Security Management System and Quality System and is the first port to achieve this certification. He further mentioned that a lot of initiatives have been taken in the area of leveraging of technology and improvement in vigilance administration.

**4. Kolkatta Port Trust(KPT):**

Shri M.L. Meena, Chairman, KPT has highlighted the system improvements undertaken like Status of pending applications on web-site, payment through ECS, e-payments etc. He also mentioned about introduction of WEB BASED application "PORT OPERATIONS MANAGEMENT SYSTEMS"(PoMS) in KPT, which would provide a nationwide integrated interface to all stake holders (viz Ports, Customs, Port users Govt Deptts. )

VC(S) emphasized on updating of systems & procedures and manuals at regular intervals and also suggested to make online Bill payment system to vendors/suppliers etc., in all Port sector PSUs/Organisations.

**5. Cochin Port Trust(CPT):**

Shri Paul Antony, Chairman, CPT informed that ERP is fully in place, e-payment and e-procurement is under implementation in CPT. He further informed that there is online vender registration in the CPT. VC(S) desired that facility of SMS alert to the vendors registered regarding tender updates may also be provided in CPT.

**6. Mormugao Port Trust (MPT):**

Shri P.M. Pandiyan, Chairman, MPT informed that in order to reduce delay in settlement of bills the circular has been issued indicating settlement of running bills within 3 to 10 days and final bills within 3 months of completion of the works failing which concerned AE and EE shall be held responsible for delay. CCTV cameras fixed at various points and Access Control System implemented at Harbor entry point.

**7. New Mangalore Port Trust (NMPT):**

Shri P.Tamilvanan, Chairman, NMPT informed that ERP system in the organization is at its final stage and likely to be completed within three months. VC(S) emphasized on need for undertaking CTE type inspections in NMPT and for this purpose experts should be engaged by following due procedure.

